



Sweetwater County Travel & Tourism Board

October 13, 2021

- A. Call to Order
 - a. There was no call to order since the meeting was cancelled. There were three actions taken, payment of the October 2021 bills, approval of a contract for snow removal with Jackman Construction and approval of a contract to develop a Tourism Master Plan with Rudloff Solutions.
- B. Roll Call
 - a. Not applicable.
- C. Approval of Agenda
 - a. Not applicable
- D. Correspondence
 - a. Not applicable
- E. Public Comment
 - a. Not applicable
- F. Approval of Minutes
 - a. Not applicable
- G. Secretary-Signing of Minutes
 - a. Not applicable
- H. Payment of Bills
 - a. Payment of the bills was done by an email vote. Bridget Renteria, Cory Gardner, Janet Hartford, Angelica Wood, Erika Lee-Koshar, Kim Strid and Devon Brubaker all responded to the email vote, and all voted favorably. Checks #4522 thru #4545 were approved (7-0), and the electronic payment of \$4,266.50 to EFTPS for federal taxes, and \$5.25 payroll auto deposit fee, all in the total of \$88,408.73.
- I. Chairperson's Report
 - a. Not applicable
- J. Vice Chairperson's Report
 - a. Not applicable
- K. Treasurer's Report
 - a. Not applicable
- L. Director's Report
 - a. Not applicable
- M. Old Business
 - a. Not applicable
- N. New Business
 - a. Snow Removal Contract – Jackman Construction
 - i. An email vote was collected for the approval an annual contract for snow removal at the visitor center with Jackman Construction paying \$135 per removal. Bridget Renteria, Cory Gardner, Janet

Hartford, Angelica Wood, Erika Lee-Koshar, Kim Strid and Devon Brubaker all responded to the email vote, and all voted favorably. Vote passes (7-0).

b. Tourism Master Plan – Rudloff Solutions

- i. An email vote was collected for the approval of a \$15,000 contract with Rudloff Solutions to develop a Sweetwater County Tourism Master Plan with input from local leaders, residents, and visitors. Bridget Renteria, Cory Gardner, Janet Hartford, Angelica Wood, Erika Lee-Koshar, Kim Strid and Devon Brubaker all responded to the email vote, and all voted favorably. Vote passes (7-0).

ii.

O. Adjournment

- a. Not applicable

Board Secretary Signature - Stacy Colvin Date

Minutes submitted by Jenissa Meredith